APPROPRIATIONS HANDBOOK

STATE OF NEW JERSEY FISCAL YEAR

2003 - 2004

DEPARTMENT OF THE TREASURY OFFICE OF MANAGEMENT AND BUDGET

John E. McCormac, CPA

Charlene M. Holzbaur

State Treasurer

Director, Office of Management and Budget

NEW JERSEY STATE LEGISLATURE APPROPRIATIONS COMMITTEES

SESSION OF 2003

Senator Wayne R. Bryant (D), 5th District (Parts of Camden and Gloucester), Co-Chairman, Senate Committee

Senator Robert E. Littell (R), 24th District (Sussex and Parts of Hunterdon and Morris) Co-Chairman, Senate Committee

Assemblyman Louis D. Greenwald (D), 6th District (Part of Camden) Chairman

Assemblyman William D. Payne (D), 29th District (Parts of Essex and Union) Vice-Chairman

SENATE BUDGET AND APPROPRIATIONS COMMITTEE

Senator Martha W. Bark (R), 8th District (Part of Burlington)

Senator Anthony R. Bucco (R), 25th District (Part of Morris)

Senator Barbara Buono (D), 18th District (Part of Middlesex)

Senator Joseph Charles, Jr. (D), 31st District (Part of Hudson)

Senator Sharpe James (D), 29th District (Parts of Essex and Union)

Senator Walter J. Kavanaugh (R), 16th District (Parts of Morris and Somerset)

Senator Thomas H. Kean, Jr. (R) 21st District (Parts of Essex, Morris, Somerset and Union)

Senator Bernard F. Kenny, Jr. (D), 33rd District (Part of Hudson)

Senator Leonard Lance (R), 23rd District (Warren and Part of Hunterdon)

Senator Joseph Suliga (D), 22nd District (Parts of Middlesex, Somerset, and Union)

GENERAL ASSEMBLY APPROPRIATIONS COMMITTEE

Assemblyman Francis J. Blee (R), 2nd District (Part of Atlantic)

Assemblyman Joseph Cryan (D), 20th District (Part of Union)

Assemblywoman Clare M. Farragher (R), 12th District (Parts of Mercer and Monmouth)

Assemblyman Douglas H. Fisher (D), 3rd District (Salem and Parts of Cumberland and Gloucester)

Assemblywoman Linda R. Greenstein (D), 14th District (Parts of Mercer and Middlesex)

Assemblyman Joseph R. Malone III (R), 30th District (Parts of Burlington, Mercer, Monmouth, and Ocean)

Assemblyman Kevin J. O'Toole (R), 40th District (Parts of Bergen, Essex, and Passaic)

Assemblywoman Elba Perez-Cinciarelli (D), 31st District (Part of Hudson)

Assemblywoman Bonnie Watson Coleman (D), 15th District (Part of Mercer)

Alan R. Kooney, Legislative Budget and Finance Officer, Office of Legislative Services

Frank W. Haines III, Assistant Legislative Budget and Finance Officer, Office of Legislative Services

Dave J. Rosen, Section Chief, Revenue, Finance and Appropriations Section, Office of Legislative Services

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Attention is directed to section one of the Appropriations Act (P.L. 2003, c.122) with reference to the availability of the appropriations for the period of one month after the close of said period fiscal year. State officers are advised that, by reason of the enactment of this clause, all unexpended balances will lapse, unless otherwise provided, at the close of the one-month period unless they are reserved as provided therein.

Transmittals of funds deposited by each State agency shall be forwarded to the Division of Budget and Accounting in accordance with existing regulations. Each State agencies' deposits will be credited to the appropriate account. Receipts which may be appropriated to any State agency may be expended only in accordance with the provisions of the Act.

State agencies shall forward bills for payment as soon as practicable. Every effort will be made by the Department of the Treasury to facilitate payment, particularly those bills subject to discount.